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**Cairn**

**Job Posting**

**Head Counsellor**

**General Description:**

- A member of the Resource Staff.
- Reports to: Executive Directors, Associate Director

**Essential Job Functions:**

- Supervise, support and provide feedback to the counselling staff.
- Deal with camper discipline and assist counsellors in the same.
- Set up and run special sessions for campers (woodworking, knitting etc.)
- Act as a liaison between counsellors and resource staff.

**Work Experience Requirements:**

- Recommend 2 (two) years as a counsellor or equivalent experience working with youth.
- Recommend 1 (one) year as a member of resource staff.

**Other Skills/Abilities/Qualifications:**

- Excellent communication skills.
- Standard First Aid and CPR 'C' (recommended)

**The ideal candidate will have:**

- Experience leading activities and games for children and youth.
- The ability to be organized and to work independently.
- The ability to be flexible and to work in a team.
- A willing, inventive and kind attitude.
- Patience when dealing with conflict and crisis.

**NOTE:**

**This job description is not intended to be all-inclusive. The Employee will perform other related duties as set out in the RESOURCE STAFF JOB DESCRIPTION.**

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